IT 4600: Senior Project
Spring 2021 Syllabus

Course Description
During this capstone course students will achieve several certifications.

The class is VERY much self-directed. You will choose what you are going to focus on and HOW you are going to achieve it. Your instructor is always willing to meet with you to help with study ideas and how to achieve your goals (in this case, a certificate)

Prerequisites
This class should be taken the semester you plan to graduate.

Course fees
The fee for this course is $20.00, used to assist in maintaining the CIT infrastructure.

Instructor
Professor: Dr Joe Francom

- Email: francom at dixie dot edu
- Phone: 435-652-7732 (note: email preferred)
- Office: NBURNS 237
- Office Hours: See Below

Joe's Spring 2021 Schedule

<table>
<thead>
<tr>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWF</td>
<td>8:00am - 8:50 - IT4510(107)</td>
</tr>
<tr>
<td>MWF</td>
<td>9am - 9:50 - IT4100(107)</td>
</tr>
<tr>
<td>MWF</td>
<td>10am-10:50 - Office in person and via zoom</td>
</tr>
<tr>
<td>MWF</td>
<td>11am-11:50 - IT4600(107)</td>
</tr>
<tr>
<td>MW</td>
<td>12pm-1:15 - IT3110 (108)</td>
</tr>
<tr>
<td>MW</td>
<td>1:30pm-2:30 - Office in person and via zoom</td>
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</tbody>
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Objectives
- Students will obtain two IT industry certifications.

Resources
There is no required text for this course. However, each student will need to research information specific to individual certifications. Should you need any assistance, the instructor is willing and eager to meet with you. Do not silently fail. Get help.

Course Web Site
This course has an accompanying website. You are responsible for announcements, the schedule, and other resources posted on the website. Assignments and grades will be managed using Canvas, which requires a valid Dixie username and password. The course website is accessible at http://cit.cs.dixie.edu/courses/

Assignments and Exams
You need to complete some industry certifications as given on the certification list. You must obtain pre-approval from the instructor before pursuing the certifications.
**Grading**

Your grade will be determined based on the number of certs that you achieve.

- One cert = C letter grade (cannot count previous certs, or certs from other courses)
- Two certs = B letter grade (can count another cert achieved this semester (i.e. from another course))
- Three certs = A letter grade (can count another cert achieved this semester AND another cert that doesn’t expire for year (perhaps you achieved this one last semester)).

If you are not working on any other cert for any other course, nor have any unexpired certs, the only way to get an ‘A’ is to achieve 3 approved certs this semester.

Note: To pass the course, you are required to achieve at least ONE certification during the semester in which you are enrolled for the course AND not being used for another course (C grade).

**Course Policies**

**Spring 2021 Covid-19**

Face coverings that cover students’ noses and mouths, per CDC guidelines, must be worn by all students attending in-person classes. Wearing a face covering will protect students and instructors, especially those who are most vulnerable, and will lower the risk of spreading the virus.

**Absences**

Students are responsible for material covered and announcements made in class. School-related absences may be made up only if prior arrangements are made. The class schedule presented is approximate. The instructor reserves the right to modify the schedule according to class needs. Changes will be announced in class and posted to the website. Exams and quizzes cannot be made up unless arrangements are made prior to the scheduled time.

**Time**

Courses should require about 45 hours of work per credit hour of class. This class will require about 135 hours of work on the part of the student to achieve a passing grade, which is approximately 9 hours per week. If you do not have the time to spend on this course, you should probably rethink your schedule.

**Late work**

Late work is not accepted. You are expected to turn things in by the date they are due. If something is due at 11:59pm and you are 1 minute late, you will not receive credit. Your lowest assignment score will be dropped.

Any exceptions must be discussed with the instructor. Computer failure does not qualify as an excuse for late work.

It is your responsibility to see that assignments/projects are turned in and on time. If you come to me and say, “I turned in that assignment”, yet I have no record of it, you will receive a 0. The burden of proof is on you to prove that you turned in something at a given time. We are using an electronic submission system which records when a item is submitted.

Finally, no points can be contested after a test which covers that assigned material has been given. So for example, if you come to me at the end of the semester and say “Oh, but I turned in that assignment the second week of the semester”. If I don’t have a record of it, and we have already tested on it, you will not get the points.

**Cheating and Collaboration**

It is ok to talk to each other and to get help from each other, but in the end, everything should be your own. You should NOT copy/paste. You should know what cheating is. Cheating can be penalized with an ‘F’ on the assignment, and ‘F’ in the course, and/or appropriate annotation on campus-wide student records.

**Important Dates**
I’m not going to list them all here but you should be familiar with calendar for the drop dates, and fee dates and stuff.

**College Policies**

DSU strive to make learning materials and experiences accessible for all students so If you are a student with a medical, psychological, or learning disability or anticipate physical or academic barriers based on disability, you are welcome to let me know so we can discuss options. Students with documented disabilities are required to contact the Disability Resource Center located in the North Plaza Building, Next to the Testing Center (435-652-7516) to explore eligibility process and reasonable accommodations related to disability.

DSU seeks to provide an environment that is free of bias, discrimination, and harassment. If you have been the victim of sexual harassment/misconduct/assault we encourage you to report this to the college’s Title IX office at titleix@dixie.edu. If you report to a faculty member, she or he must notify the Title IX Director about the basic facts of the incident.

You are required to frequently check your Dmail account. Important class and university information will be sent to your Dmail account, including DSU bills, financial aid/scholarship notices, notices of cancelled classes, reminders of important dates and deadlines, and other information critical to your success at DSU and in your courses. To access your Dmail account, visit dmail.dixie.edu. Your Dmail username is your DixieID (e.g. D00111111) If you have forgotten your PIN, visit my.dixie.edu and click the Forgot Pin button.

**Important Links**

- Disability Resource Center - dixie.edu/drcenter
- IT Help Desk - dixie.edu/helpdesk
- Library - library.dixie.edu
- Testing Center - dixie.edu/testing
- Tutoring Center - dixie.edu/tutoring
- Writing Center - dixiewritingcenter.com